

## SOUTH BUCKS - COURSE BOOKING FORM

When applying for an England Netball course please complete **ALL** information on this booking form.

<b>Course Name</b>		<b>Course Dates</b>	
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<b>Ms/Mr/Miss/Mrs</b>	<b>Candidate Name</b>	
<b>Address</b>		
<b>Postcode</b>		
<b>Telephone number</b>		
<b>Mobile Number</b>		
<b>Email</b>		
<b>Date of birth</b> (Applicants must be 18 years of age)		
<b>Affiliation number</b> (Applicants must be affiliated to England Netball)		

<b>Emergency Contact Name</b>	
<b>Emergency Contact Number</b>	
<b>Medical Information</b>	

The Disability Discrimination Act 1995 defines a disabled person as anyone with a 'physical or mental impairment which has a substantial and long-term adverse effect upon his/her ability to carry out normal day to day activities'.

<b>Do you consider yourself to have a disability?</b>				
<b>If Yes, what is the nature of your disability?</b> (Please advise us if you require learning support whilst attending the course)				
Visual <input type="checkbox"/>	Learning <input type="checkbox"/>	Hearing <input type="checkbox"/>	Multiple <input type="checkbox"/>	
Physical <input type="checkbox"/>	Other <input type="checkbox"/>	Prefer not to say <input type="checkbox"/>		

<b>Netball Experience</b>		
Are you affiliated to a club? (Please tick)	<b>Yes</b>	<b>No</b>
Name of club you are affiliated to and region		
Please detail your current Netball experience (e.g. player/umpire/coach/young organiser):		

Please list below any England Netball Coaching related awards you currently hold:

Qualification	Level	Date achieved

## **Payment**

### **Cost**

Qualified L1-3 Coach affiliated to a club in South Bucks: £75.00  
Qualified L1-3 Coach affiliated to a club outside of South Bucks: £100.00

Please ensure you send the completed booking form to: [southbuckscoaching@aol.com](mailto:southbuckscoaching@aol.com) Payment details will be sent directly to you via email once an available place has been allocated. Places cannot be reserved without a completed booking form and when allocated will only be held for a maximum of 5 working days. Priority will be given to South Bucks coaches.

**Location: Wycombe Leisure Centre, Zones B&C, Handy Cross, High Wycombe HP11 1UP**

**When: 14<sup>th</sup> June 2020 10am-4pm approx**

**By signing below, you are confirming that you have read and understood our prerequisites and Terms and Conditions\* (found at the end of this Course Booking form).**

**Please sign below to confirm that you have read this:**

<b>Signature:</b>	<b>Date:</b>
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<b>Official Use Only</b>	
Payment received	
Date letter and course pack sent	

## **Terms and Conditions**

### **Cancellation of Courses by South Buckinghamshire Netball Association**

South Buckinghamshire Netball Association reserves the right to cancel or reschedule courses at their discretion, for example but not exclusive to insufficient learners enrolled, workforce illness. In such cases learners shall be offered a refund of the fees paid or a transfer to an alternative course. In such cases South Buckinghamshire Netball Association's liability shall be restricted to reimbursement of any fees paid to them alone and will not cover additional fees indirectly associated with the course.

### **Cancellation charges**

Once an application has been made, the learner is liable for the fee, regardless of whether they later decide to withdraw voluntarily from the course. If the learner cannot attend their chosen course, notice of cancellation must be received by South Buckinghamshire Netball Association in writing to [SouthBucksCoaching@aol.com](mailto:SouthBucksCoaching@aol.com), whereupon a refund of fees will be given in accordance with the cancellation charges outlined below:

Cancelled 8 weeks prior to the course 100% refund  
Cancelled 7 weeks prior to the course 75% refund  
Cancelled 6 weeks prior to the course 50% refund  
Cancelled 5 weeks prior to the course 25% refund  
Cancelled any time after 4 weeks prior to the course no refund

If written notice of cancellation is not received by South Buckinghamshire Netball Association, then the learner will be liable for the payment of all fees. No refunds of fees will be permitted once the learner has started the course for any reason, including but without limitation, early withdrawal from a course or non-attendance unless there is a justifiable reason such as, illness or injury, or extreme personal circumstances beyond the learner's control. Learners must then submit details regarding the extenuating circumstances and attach the relevant documentation which will be considered by England Netball South Buckinghamshire. If accepted the learner will then be allowed to transfer to another course (subject to a transfer fee of £40 and availability on another course).

**Eligibility**

Learners must be able to evidence that they meet any pre-requisite entry requirements, such as age, and qualifications. Priority will be given to qualified Level 1-3 South Bucks Coaches.

**Equal Opportunities**

England Netball is committed to promoting equality of opportunity for all learners to ensure that no-one is discriminated against on the grounds of age, disability, gender reassignment, race, religion or belief, sex, sexual orientation, marriage and civil partnership and pregnancy and maternity.

**Payment Terms**

All course fees are due at the time of application and should be made in Sterling. Places will not be held without payment.

**Course fees****Include:**

- Certificates (as applicable) upon completion

**Do not include:**

- Travel or accommodation expenses
- Replacement certificates or study/resource materials. There will be a charge associated to any replacement materials if requested by the learner.
- Stationery and materials
- Food and refreshments

**Health and Safety**

- Learners need to take personal responsibility for the health and safety of themselves and others; to observe safe standards of behaviour and dress; and to familiarise themselves with the safety requirements of England Netball and course venue.
- Learners should not interfere with equipment or materials provided without supervision or authorisation.
- Learners are responsible for monitoring their own health and medical conditions. Any learner requiring extra support due to a medical condition is required to declare this prior to the start of the course.